

Application Form

Business Package

Completion of this Form

Please answer all questions. Please tick appropriate boxes and provide details as requested. If there is not enough space provided to answer a question please complete Your answer on a separate page and attach it to the Proposal.

Acceptance of Proposal

Cover for this insurance will not commence until agreed and accepted by Coast in writing. Coast reserves the right to decline any Proposal and to verify any information provided.

Defined Terms

Some words used in this Proposal Form ('Proposal') have a special meaning as defined in the Policy wording and such other documents which make up the Policy which contain definitions.

Broker Contact

Brokerage	Broker Contact
The Applicant	
Insured Name	
Insured Person(s) / Directors	
inidar da i di dan(a) i Biroditara	
Website	
Registered Address	
	Post Code
Interested Party	
ABN	ITC%
Period of Insurance From	To At 4pm local time



Business description

Please describe your business	
History	
Who is the current insurer?	
When does the current policy fall due?	
How long have you operated this business?	
If less than 5 years, please advise experience in this field	
Have you or any partner(s) or director(s) of the business:	
Ever had an insurance policy declined, cancelled or special of	onditions imposed? Yes No
If yes, please provide detail	Date / /
Ever been declared bankrupt?	Yes No
If yes, please provide detail	Date / /



Have you or any partner(s) or director(s) of the business:	
Been convicted of any criminal offence within the past 5 years (other than minor traffic convictions)?	Yes No
If yes, please provide detail	Date / /
Any other matters you should disclose?	Yes No
If yes, please provide detail	Date / /
Claims:	
Have you suffered any losses, for your business liability in the last 5 years? If yes, please provide Date of loss / details of incident and settlement amou	
	Status Ongoing Closed



Claims:
Have you any unreported or uninsured losses?
If yes, please provide Date of loss / details of incident and settlement amount
Have you put any preventative or corrective measures in place? Yes No
Next, we will ask you about specific business activities and premises.
Is there anything else you'd like to tell us?



Situations

	Address	State	Post Code	Occupancy Type	Status	Heritage Listed
1				Owner Occupier Property Owner Tenant	Occupied Unoccupied	Yes No
2				Owner Occupier Property Owner Tenant	Occupied Unoccupied	Yes No
3				Owner Occupier Property Owner Tenant	Occupied Unoccupied	Yes No
4				Owner Occupier Property Owner Tenant	Occupied Unoccupied	Yes No
Te	enants & Business Activities	6				
	Tenants (if applicable)		Ac	tivities		
1						
2						
3						
4						



Buildings

Other (Combustible)

Situation 1 Number of buildings Year built Year (re)wired Number of stories \$ Roof shape Rebuild cost Is there EPS/PIR/PUR Panels in the structure? No % Yes **Floors Construction** Concrete Wood Iron / Steel Other (Non Combustible) Other (Combustible) Walls Construction Concrete Iron/Steel/Aluminium Brick Masonry Glass Wood Expanded Polystyrene (EPS) Other (Non Combustible) Other (Combustible) **Roof Construction** Iron/Steel/Aluminium Concrete Tiles/Slate Masonry Asbestos Glass Wood Expanded Polystyrene (EPS) Other (Non Combustible)



Fire Protection

What fire protection is present and in working order?		
None	Yes No	
Sprinklers	Yes No	
Smoke Detectors	Monitored Non monitored	
Hose Reels	Partial floor area total floor area	
Fire Extinguishers	Yes No	
Heat Detectors	Yes No	
Fire Blankets	Yes No	
Other	Yes No	
Security		
What security is provided?		
None	Yes No	
Alarm	Local alarm Monitored / Back to base None	
Deadlocks on doors	Yes No	
Bars on windows	Yes No	
Roller shutters	Yes No	
CCTV	Yes No	
Patrols	Yes No	
Electronic key pad / swipe card access	Yes No	
Security fencing	Yes No	
External lighting	Yes No	
Other	☐ Yes ☐ No	



Location

Which of the fo	ollowing best describes where the buildings are located?
Main or Su	uburban street
Within an	Industrial Complex
Outside M	letropolitan, regional or town boundaries
Wholly wit	thin a shopping centre (no external openings to outside centre)
Within a sl	nopping centre (with external openings)
Within an	Office Block (including ground or 1st floor)
Within an	Office Block (2nd floor or above)
Other	
Is premises con	nected to town water? Yes No
Fire Brigade	
Distance to nea	rest Fire Brigade
Pr	ofessional Manned 24 hours
Pr	ofessional Manned part time
O\	wn on site staff fire brigade Manned 24 hours
Ru	ural or country volunteer brigade
Flammable (Goods
Are flammable	goods stored on the premises? No
	Yes What quantity?
	In approved cabinets/bunded storage facilities? Yes No



Situation 2

Number of buildings		Year built	
Year (re)wired		Number of stories	
Roof shape		Rebuild cost	\$
Is there EPS/PIR/PUR Pane	els in the structure? No		
	Yes		%
Floors Construction			
Concrete Wood	Iron / Steel		
Other (Non Combustible	le)		
Other (Combustible)			
Walls Construction			
Walls Construction			
	reel/Aluminium B	rick Masonry	Glass Wood
		rick Masonry	Glass Wood
Concrete Iron/St	(EPS)	rick Masonry	Glass Wood
Concrete Iron/St	(EPS)	rick Masonry	Glass Wood
Concrete Iron/St Expanded Polystyrene Other (Non Combustible	(EPS)	rick Masonry	Glass Wood
Concrete Iron/St Expanded Polystyrene Other (Non Combustible) Other (Combustible) Roof Construction	(EPS)	rick	Glass Wood Asbestos
Concrete Iron/St Expanded Polystyrene Other (Non Combustible) Other (Combustible) Roof Construction I Concrete Iron/St	(EPS)		
Concrete Iron/St Expanded Polystyrene Other (Non Combustible) Other (Combustible) Roof Construction Concrete Iron/St Glass Wood	(EPS)		



Fire Protection

What fire protection is present and in working order?		
None	Yes No	
Sprinklers	Yes No	
Smoke Detectors	Monitored Non monitored	
Hose Reels	Partial floor area total floor area	
Fire Extinguishers	Yes No	
Heat Detectors	Yes No	
Fire Blankets	Yes No	
Other	Yes No	
Security		
What security is provided?		
None	Yes No	
Alarm	Local alarm Monitored / Back to base None	
Deadlocks on doors	Yes No	
Bars on windows	Yes No	
Roller shutters	Yes No	
CCTV	Yes No	
Patrols	Yes No	
Electronic key pad / swipe card access	Yes No	
Security fencing	Yes No	
External lighting	Yes No	
Other	☐ Yes ☐ No	



Location

Which of the following best describes where the buildi	ngs are located?	
Main or Suburban street		
Within an Industrial Complex		
Outside Metropolitan, regional or town boundaries		
Wholly within a shopping centre (no external open	ngs to outside centre)	
Within a shopping centre (with external openings)		
Within an Office Block (including ground or 1st floo	r)	
Within an Office Block (2nd floor or above)		
Other		
Is premises connected to town water? Yes No		
Fire Brigade		
Distance to nearest Fire Brigade		
Professional Manned 24 hours		
Professional Manned part time		
Own on site staff fire brigade Manned 24 h	ours	
Rural or country volunteer brigade		
Flammable Goods		
Are flammable goods stored on the premises? \(\bigcup \) No		
Yes	What quantity?	
	In approved cabinets/bunded storage facilities?	



Situation 3

Number of buildings		Year built		
Year (re)wired		Number of stories		
Roof shape		Rebuild cost	\$	
Is there EPS/PIR/PUR Pane	els in the structure?			
	Yes		%	
Floors Construction				
Concrete Wood	Iron / Steel			
Other (Non Combustible	le)			
Other (Combustible)				
Walls Construction				
Walls Construction				
	eel/Aluminium B	rick Masonry	Glass	Wood
		rick Masonry	Glass	Wood
Concrete Iron/St	(EPS)	rick Masonry	Glass	Wood
Concrete Iron/St	(EPS)	rick Masonry	Glass	Wood
Concrete Iron/St Expanded Polystyrene Other (Non Combustible	(EPS)	rick Masonry	Glass	Wood
Concrete Iron/St Expanded Polystyrene Other (Non Combustible) Other (Combustible) Roof Construction	(EPS)	rick Masonry	Glass Asbestos	Wood
Concrete Iron/St Expanded Polystyrene Other (Non Combustible) Other (Combustible) Roof Construction Concrete Iron/St	(EPS)			Wood
Concrete Iron/St Expanded Polystyrene Other (Non Combustible) Other (Combustible) Roof Construction Concrete Iron/St Glass Wood	(EPS)			Wood



Fire Protection

What fire protection is present and in working order?		
None	Yes No	
Sprinklers	Yes No	
Smoke Detectors	Monitored Non monitored	
Hose Reels	Partial floor area total floor area	
Fire Extinguishers	Yes No	
Heat Detectors	Yes No	
Fire Blankets	Yes No	
Other	Yes No	
Security		
What security is provided?		
None	Yes No	
Alarm	Local alarm Monitored / Back to base None	
Deadlocks on doors	Yes No	
Bars on windows	Yes No	
Roller shutters	Yes No	
CCTV	Yes No	
Patrols	Yes No	
Electronic key pad / swipe card access	Yes No	
Security fencing	Yes No	
External lighting	Yes No	
Other	☐ Yes ☐ No	



Location

Which of the following best describes where the buildi	ngs are located?
Main or Suburban street	
Within an Industrial Complex	
Outside Metropolitan, regional or town boundaries	
Wholly within a shopping centre (no external open	ngs to outside centre)
Within a shopping centre (with external openings)	
Within an Office Block (including ground or 1st floo	r)
Within an Office Block (2nd floor or above)	
Other	
Is premises connected to town water? Yes No	
Fire Brigade	
Distance to nearest Fire Brigade	
Professional Manned 24 hours	
Professional Manned part time	
Own on site staff fire brigade Manned 24 h	ours
Rural or country volunteer brigade	
Flammable Goods	
Are flammable goods stored on the premises? \(\bigcup \) No	
Yes	What quantity?
	In approved cabinets/bunded storage facilities?



Situation 4

Number of buildings		Year built		
Year (re)wired		Number of stories		
Roof shape		Rebuild cost	\$	
Is there EPS/PIR/PUR Pane	els in the structure? No			
	Yes		%	
Floors Construction				
Concrete Wood	Iron / Steel			
Other (Non Combustible	le)			
Other (Combustible)				
Walls Construction				
Walls Collsti uction				
	reel/Aluminium B	rick Masonry	Glass	Wood
_		rick Masonry	Glass	Wood
Concrete Iron/St	(EPS)	rick Masonry	Glass	Wood
Concrete Iron/St	(EPS)	rick Masonry	Glass	Wood
Concrete Iron/St Expanded Polystyrene Other (Non Combustible	(EPS)	rick Masonry	Glass	Wood
Concrete Iron/St Expanded Polystyrene Other (Non Combustible) Other (Combustible) Roof Construction	(EPS)	rick Masonry	Glass Asbestos	Wood
Concrete Iron/St Expanded Polystyrene Other (Non Combustible) Other (Combustible) Roof Construction Concrete Iron/St	(EPS)			Wood
Concrete Iron/St Expanded Polystyrene Other (Non Combustible) Other (Combustible) Roof Construction Concrete Iron/St Glass Wood	reel/Aluminium T			Wood



Fire Protection

What fire protection is present and in v	working order?
None	Yes No
Sprinklers	Yes No
Smoke Detectors	Monitored Non monitored
Hose Reels	Partial floor area total floor area
Fire Extinguishers	Yes No
Heat Detectors	Yes No
Fire Blankets	Yes No
Other	Yes No
Security	
What security is provided?	
None	Yes No
Alarm	Local alarm Monitored / Back to base None
Deadlocks on doors	Yes No
Bars on windows	Yes No
Roller shutters	Yes No
CCTV	Yes No
Patrols	Yes No
Electronic key pad / swipe card access	Yes No
Security fencing	Yes No
External lighting	Yes No
Other	☐ Yes ☐ No



Location

Which of the following best describes where the buildi	ngs are located?
Main or Suburban street	
Within an Industrial Complex	
Outside Metropolitan, regional or town boundaries	
Wholly within a shopping centre (no external open	ngs to outside centre)
Within a shopping centre (with external openings)	
Within an Office Block (including ground or 1st floo	r)
Within an Office Block (2nd floor or above)	
Other	
Is premises connected to town water? Yes No	
Fire Brigade	
Distance to nearest Fire Brigade	
Professional Manned 24 hours	
Professional Manned part time	
Own on site staff fire brigade Manned 24 h	ours
Rural or country volunteer brigade	
Flammable Goods	
Are flammable goods stored on the premises? \(\bigcup \) No	
Yes	What quantity?
	In approved cabinets/bunded storage facilities?



Coverage Section: Business Property

Building(s)		\$
Contents		\$
Stock		\$
		\$
		\$
Special sections		
Customer's goods		\$
Stock of watercraft		\$
Stock of caravans		\$
Stock of petrol		\$
		\$
		\$
		\$
Total Sum Insured		\$
Other Covers		
Extra Cost of Reinstatement	☐ Wording ☐ Other Amount	\$
Removal of Debris	☐ Wording ☐ Other Amount	\$
Rewriting of Records	☐ Wording ☐ Other Amount	\$
Flood	Yes No	\$
Storm Surge	Yes No	\$



Coverage Section: Business Interruption

Do you require cover	for Business I	nterruption?			
Business Interruption	on	\$		nsurable Gross Profit Weekly Revenue Annual Revenue Additional Increased C of Working only	Cost
Loss of Rent Receiv	able	\$			
Payroll - if not insured 100%	úin Gross Profi	\$			
Accounts Receivable	e	☐ Wording ☐ Other Amount		\$	
Claims Preparation (Costs	☐ Wording ☐ Other Amount		\$	
Indemnity Period	12 m	onths 18 months	24 m	onths	
Loss of Payroll					
100% for (weeks)					
Percentage for Rema	aining Period				
Consolidated Period	(weeks)				
Uninsured Work	ing Expense	S			
Purchases					
Discounts Allowed					
Bad Debt					
Other					%
Specified Custon Do you wish to speci					
Туре	Customer	Supplier			
Name					
Address					
Good Supplied					



Do you wish to provide further i	information?	
Coverage Section: Theft		
Do you require cover for Theft? Ye	es No	
If yes		
Tobacco Products		\$
Liquor Products		\$
Stock, other than tobacco or liquor		\$
Machinery & Plant		\$
Theft (limited) without forcible and vio	lent entry	\$
		\$
		\$
Other Covers		
Damage to business premises	☐ Wording ☐ Other Amount	\$
Damage to rented premises	☐ Wording ☐ Other Amount	\$
Seasonal increase period/s	☐ Wording ☐ Other Amount	\$
Directors & employees tools of trade and personal effects	☐ Wording ☐ Other Amount	\$
Employee dishonesty	☐ Wording ☐ Other Amount	\$



Coverage Section: Money

Do you require cover for Money? Yes No	
In transit	\$
On premises – Business Hours	\$
On premises – Outside Business Hours	\$
In locked safe	\$
	\$
	\$
	\$
Coverage Section: Glass	
Do you require cover for glass? Yes No	
Do you wish to add any specified glass items? Yes No When does the current policy fall due?	



Coverage Section: Machinery breakdown and electronic equipment

Do you require cover for Machinery breakdown and electronic equipment?	Yes No
Specified Machinery	
	\$
	\$
	\$
	\$
	\$
	\$
Specified Electronic equipment	
	\$
	\$
	\$
	\$
	\$
	\$
Optional Extensions	
Do you require cover for Deterioration of stock? Yes No	
Coverage Section: General Property	
Do you require cover for General Property? Yes No	
Specified Property	
	\$
	\$
	\$
	\$
	\$
	\$



Coverage Section: Tax Audit

Do you require cover	for Tax Audit?	Yes 1	No				
Insured event		\$10,000	Other Am	ount	\$		
Coverage Se	ction: Pub	lic and Pı	roducts Li	ability			
Do you require cover	for Public & Pro	oducts liability	ę Yes	No			
Turnover							
What is the estimate	_						
Please provide the a		_					
NSW VIC	QLD	SA	WA	NT	TAS	ACT	
%	%	%	%	%	%	%	%
Overseas – (If overs	eas, please list o	countries)					
	%			%			%
	%			%			%

Type of Work

Please list all activities this business carries out and the approximate turnover derived from each.

Type of work	% of turnover
	%
	%
	%
	%
	%
	%



Personnel

Staff
Number of staff Estimated payroll \$
Contractors
Do you engage subcontractors?
If yes, what activities do you contract to them?
What are your estimated payments to contractors?
Labour hire
Do you engage labour hire personnel? Yes No
What are your estimated payments to labour hire?
Imported Goods
Do you, or do you intend to import goods?
Country imported from
Do you have quality control procedures in place?
Are your products subject to any Australian or International standard? Yes No If yes, please provide details



Exported Goods

Do you, or do you intend to export goods?
Country exported to
Do you have quality control procedures in place? Yes No If yes, please provide details
Are your products subject to any Australian or International standard? Yes No If yes, please provide details
Hazardous Activities and Substances
Substances Do You, or do You intend to use, store or handle hazardous substances? Yes No If yes, please specify the substances
Do You, or do You intend to, discharge waste or hazardous material into the atmosphere, sewer or elsewhere? Yes No If yes please provide details
Waste material
Method of storage
Safety procedures



Activities

Do You, or do You intend to carry out any of the following:	
Use of explosives	Yes No
Bridge construction/maintenance	Yes No
Demolition activities	Yes No
Work on offshore platforms	Yes No
Utilities, gas production, petrochemical plants, power stations	Yes No
Height work	Yes No
Construction or maintenance work involving chemical works	Yes No
Work of or in the defence force	Yes No
Mining or for the mining industry	Yes No
Work on aircraft or their components	Yes No
Rail or trains	Yes No
Do you wish to tell Us anything else?	



Important Notices

Binder Agreement

Coast Insurance Pty Ltd (ABN 44108154829, AFSL 268726) ('Coast') distributes the product under a binding authority as agent for the Insurer. The Policy is underwritten by certain underwriters at Lloyd's ('Underwriters') (proportion 100%). The Underwriters are collectively referred to as 'We, Us, Our, the Insurer(s)' in the Policy.

Duty of Disclosure

Before You enter into an insurance contract, You have a duty to tell Us anything that You know, or could reasonably be expected to know, may affect Our decision to insure You and on what terms.

You have this duty until We agree to insure You.

You have the same duty before You renew, extend, vary or reinstate an insurance contract.

You do not need to tell Us anything that:

- · reduces the risk We insure You for; or
- is common knowledge; or
- We know or should know as an insurer; or
- We waive Your duty to tell Us about.

If You do not tell Us something

If You do not tell Us anything You are required to, We may cancel Your contract or reduce the amount We will pay You if You make a claim, or both.

If Your failure to tell Us is fraudulent, We may refuse to pay a claim and treat the contract as if it never existed.

Privacy Statement

In this Privacy Statement the use of "We", "Us" and "Our" means the Insurer(s) and Coast unless specified otherwise.

We are committed to the safe and careful use of Your personal information in the manner required by the *Privacy Act 1988* (Cth) and the Australian Privacy Principles and the terms of this Policy.

We collect Your personal information in order to assess Your application for insurance and, if Your application is accepted, to administer and manage Your insurance policy and respond to any claim that You make. To do this, Your personal information may need to be disclosed to reinsurers and service providers and related entities who carry out activities on Our behalf, such as assessors and facilitators, some of whom may be located in overseas countries such as the United Kingdom.

Our contractual arrangements generally include an obligation for these reinsurers, service providers and related entities to comply with Australian privacy laws.



Privacy Statement (continued)

By providing Us with Your personal information, You consent to the disclosure of Your personal information to reinsurers, service providers and related entities in overseas countries to enable Us to assess Your application, to administer and manage Your insurance Policy and to respond to any claim that You make. If You consent to the disclosure of Your personal information to overseas recipients, and the overseas recipient handles Your personal information in a way other than in accordance with the Australian privacy laws, We may not be responsible for the handling of Your personal information by the overseas recipient.

If You choose not to provide Your personal information and/or choose not to consent and/or withdraw Your consent to the disclosure of Your personal information to overseas entities at any stage, We may not be able to assess Your application or administer and manage Your insurance policy and respond to any claim that You make.

Our privacy policies contain information on how You may access personal information that each of us hold, or seek correction of Your personal information and information on how to make a complaint about the handling of Your personal information and how complaints are handled. If You require more information, You can access Coast's Privacy Policy at www.coastins.com.au

Print Name of Insured					
Signature of Insured					
	Date	1	1		